

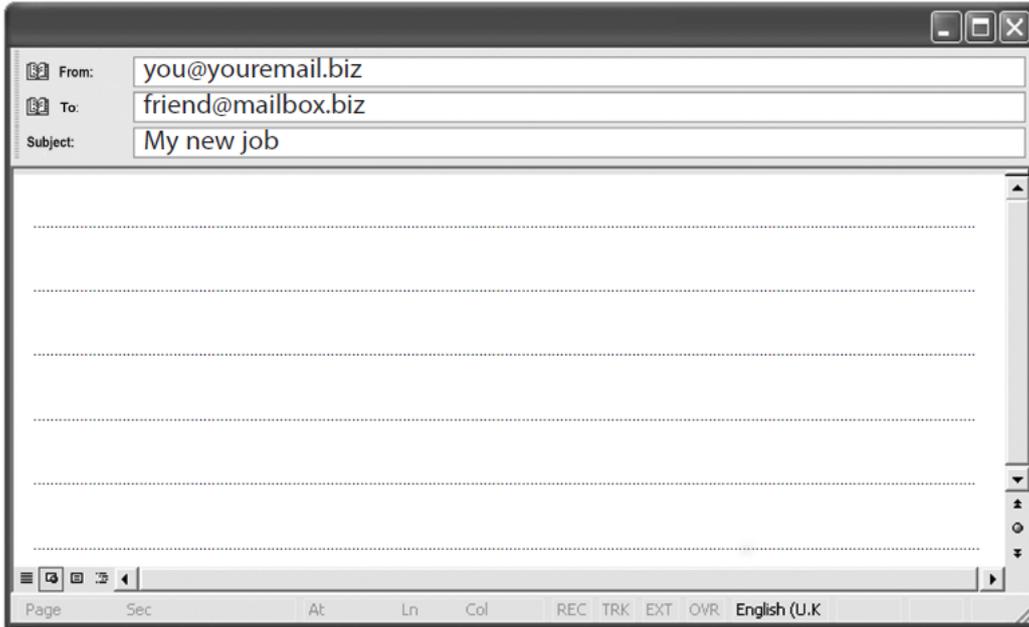
Pearson ESOL | Entry 1 | Email Writing Task 1

You have a new job.

Write two sentences to tell your friend:

- what time you start work
- what you do at work.

Write your email here.



The image shows a screenshot of an email writing window. The header fields are filled with the following text:

From: you@youremail.biz
To: friend@mailbox.biz
Subject: My new job

The main body of the email is a large white area with horizontal dotted lines for writing. At the bottom of the window, there is a status bar with the following text: Page, Sec, At, Ln, Col, REC, TRK, EXT, OVR, English (U.K).

(4 marks)

Mark Scheme

1.2	Must use the context to write full sentences. One mark for accurate use of full stop at end of first sentence. One mark for accurate use of full stop at end of second sentence. Award maximum of two marks.	2
1.3	Must use the context to write full sentences. One mark for accurate use of capital letter at start of first sentence. One mark for accurate use of capital letter at start of second sentence. Do not penalise or award further marks for the capitalisation of 'I' within the sentences. Award maximum of two marks.	2