

ESOL | Level 1 Letter | Planning Activity | Thanking Your Teacher

You are moving to a different part of the country. It is a long way from where you live now. You will have to start at a new school or college, as it will be too far to travel to your current one.

You have enjoyed studying at your current school or college. It has good facilities including a large library, cafe, gym and free parking. You have made some good friends there and you like your teacher.

Write a thank you letter to your teacher, Ms Perez, and explain why you are leaving.

In your letter, thank Ms Perez and also tell her:

- where you are moving to and why
- what you have enjoyed about school or college
- why Ms Perez has been a good teacher.

Write a thank you letter to your teacher, Ms Perez.

You will need to include details of where you are moving to and why, what you have enjoyed about school or college and why Ms Perez has been a good teacher.

You must use at least **one** complex sentence in your letter.

Plan your letter here:

Ensure:

- Your plan uses a recognisable format, e.g. spider diagrams, list, flow chart, drafting.
- The content of your plan is relevant to the task.

