

## ESOL | Level 1 Letter | Planning Activity | Improving The Local Area

You read this article in a local newspaper.

### Westleach Council wants your ideas

The council has £50,000 to spend on improving the local area.

The council wants ideas from local residents on the improvements they want to see.

Suggestions so far include:

1. Updating the children's play area, for example adding new play equipment, and a skatepark for older children.
2. Making the town centre more attractive, for example providing more benches and increased litter collections.
3. Making the local park nicer to visit, for example planting more flowers and trees and creating an outdoor gym.

The council wants to know what people think about these suggestions and would also like other ideas for improvements. Please write to the council giving your opinions on how the money should be spent to improve the area.

Letters should be addressed to Michaela Bennett, Improvements Manager, Westleach Council, High Street, Westleach WL7 9LX.

Write a letter giving your opinions on how the money should be spent.

You must include your opinions on the ideas that have already been suggested. You may also give an idea of your own.

You must use at least **one** complex sentence in your letter.

Plan your letter here:

Ensure:

- Your plan uses a recognisable format, e.g. spider diagrams, list, flow chart, drafting.
- The content of your plan is relevant to the task.

