

Pearson ESOL | Entry 3 | Article Writing Task 1

You like to organise parties for your friends.

The table below lists how to organise the ideal party.

3 to 4 weeks before party	Decide who to invite, how much you want to spend, food, drink, music. Send invitations.
1 week before party	Buy food and drink. Clean the house or tidy garden.
1 to 4 days before party	Tell the neighbours. Prepare and cook food. Arrange furniture and set out rooms or garden.
Day of party	Complete last minute cooking. Put food out on tables. Greet guests, be a good host

Write a magazine article on 'How to organise the ideal party'.

- **Plan** your article.
- **Organise** the contents of the article in the order they happen.
- **Write three paragraphs** with **at least two sentences** in each one.
- **Use at least two words** that refer to the sequence of organising a party.

You must plan your article here.

Remember, the contents in your final article need to be **organised** in the order they happen.

Write your final article here.

Remember to write **three paragraphs** with **at least two sentences** in each one and use **at least two words** that describe the sequence of organising a party.

If you make a mistake, put a line through the text you want to change, then write in your correction(s) above or below it.

MARK SCHEME

Answers / Notes for Assessment	Marks Available
Plan uses a recognisable format, e.g. spider diagrams, list, flow chart, drafting.	1
Uses notes/abbreviations/symbols/key words in the plan to indicate content.	1
Content of plan is relevant to given task.	1
Uses appropriate format and features for a magazine article. Must use at least two in the article, e.g. title/heading, subheadings, blank space between paragraphs.	1
Uses register appropriate for a magazine article, i.e. semi-formal language. Do not allow slang or text speak.	1
At least three paragraphs with at least two sentences in each.	1
Topic sentence and expansion of ideas at least twice . Award one mark for each topic sentence with expansion of ideas. Award a maximum of two marks.	2
Clear sequencing of organising a party.	1
Appropriate use of discourse markers such as first, next, finally (or similar) to join sentences and/or paragraphs. Award one mark per discourse marker. Award a maximum of two marks.	2
Uses grammar in a variety of tenses to denote past/present/future as appropriate, pronouns, subject-verb agreement. No more than two grammatical errors in final version.	1
Uses capital letters and full stops as boundary markers at the beginning and end of sentences and any other relevant punctuation in sentences to aid clarity. No more than two punctuation errors in final version.	1
Spells words correctly. No more than two spelling errors in final version.	1