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RE: Letter of recognition to support Pearson qualification inclusion for DfE performance tables

As an employer in the sector we recognise the following qualification as suitable for a young person between the ages of 16-19 who is studying full time / part time:

601/6890/0 Pearson BTEC Extended Certificate in Principles of Working in Business Administration

This qualification covers the skills and occupational knowledge needed for entry into a business administration role within the contract compliance, operations and HR Depts. This qualification will place a young person in a favourable position when applying for jobs within our sector, or to progress onto apprenticeship programme such as an Intermediate Apprenticeship in Business Administration.

We support the inclusion of the above qualification for inclusion for the DfE performance tables and give our consent for this support letter to be made publicly available on the Pearson and DfE websites.

Yours sincerely

Chrissie Wright
Director of Quality & Learner Services

