

Pearson BTEC Level 2 Certificate in Principles of Team Leading (QCF)**Qualification Number: 601/5251/5****What is the purpose of this qualification?**

The Pearson BTEC Level 2 Certificate in Principles of Team Leading (QCF) is designed to provide learners with a broad range of underpinning occupational knowledge that is required by employers to lead a team and to carry out a range of team leading tasks including planning, allocating, monitoring and developing team and individual performance.

Achievement of the qualification prepares the individual to enter the business and professional management and leadership sector in the potential job roles listed below at this level, including cross-sector roles and functions that involve leading a team.

What does this qualification cover?

This qualification is based on the most up to date National Occupational Standards (2012) for Management and Leadership as defined by Skills CFA, the Sector Skills Body. The qualification is accredited on the Qualifications and Credit Framework.

Learners will complete three mandatory units in Principles of Developing Team Performance, Understanding Personal Development and Understanding the Role of the Team Leader. Learners will then choose from a range of optional units that align to the duties of their Team Leading role or aspiring role such as Principles of: Managing and Supporting Team Members, Managing Health and Safety in the Workplace, Business Planning and Reporting and Employee Rights and Responsibilities.

Who could take this qualification?

This qualification is for all learners aged 16-18 and 19+ who are capable of reaching the required standards. Learners do not need any prior qualifications, knowledge or experience before starting the qualification however they may be seeking work within the business and professional management and leadership sector, or they may already be employed in a cross-sector role or function that involves leading the development and performance of a team.

It is also appropriate for the induction of new starters and for up-skilling those individuals who are employed within a role that is predominately operational, or a skilled trade occupation, but has varying degrees of responsibility for developing and leading the performance of a team. It allows the learner who already has occupational competence within their sector, but is aspiring to enter a role that involves leading the development and performance of a team to gain the right level of occupational knowledge in team leading principles. It could be delivered as a standalone qualification or to complement a larger sector or industry specific qualification and learning programme.

What could this qualification lead to?

Learners could progress on to a Pearson BTEC Level 2 Diploma in Team Leading that demonstrates occupational competency for the potential job roles listed below at this level, including an apprenticeship in team leading.

Learners could also progress to Level 3 qualifications in Management that are designed for learners' to demonstrate a practiced set of skills when carrying out defined management activities within an operational area of responsibility including performance management, people development and operational planning. Level 3 qualifications in this sector further develop learners' understanding of the principles of management and leadership, managing people and the principles of business, covering the broader, cross-organisational processes that a manager will need to understand.

Qualifications include:

- Pearson BTEC Level 2 Diploma in Team Leading (*competency qualification*)
- Pearson BTEC Level 3 Award in Principles of Management

- Pearson BTEC Level 3 Certificate in Principles of Management
- Pearson BTEC Level 3 Diploma in Management (*competency qualification*)

Potential job roles for those working towards this qualification are:

Team Leader
Section Leader
Floor Leader

Trainee Supervisor
Call Centre Team Manager
Supervisor

Who supports this qualification?

This qualification is recognised by the Chartered Management Institute, the only chartered professional body in the UK dedicated to promoting the highest standards in management and leadership excellence. Achievement of this qualification supports the learner's application to become a member of the institute.