

Pearson BTEC Level 2 Extended Certificate in Principles of Working in Facilities Services (QCF)

Qualification Number: 601/6942/4

What are facilities services?

Facilities services involves providing a quality and cost effective maintenance and care service for a wide range of commercial and public buildings, such as hotels, hospitals, office and shopping complexes, arenas, educational or convention centres. Facilities services staff make sure that facilities such as security, catering and cleaning and maintenance and building services run smoothly, so that customers can run their businesses efficiently. They also contribute to property and estates management, including energy management and environmental protection.

What is the purpose of this qualification?

The Pearson BTEC Level 2 Extended Certificate in Principles of Working in Facilities Services (QCF) is intended as a Technical Certificate, and is designed to provide students with occupationally relevant, specialist knowledge and skills to enable entry on to the Facilities Services Intermediate Apprenticeship.

Achievement of this qualification also prepares the individual to enter the Facilities sector in the potential job roles listed below at this level, from where they can take further qualifications to confirm occupational competence.

What does this qualification cover?

This qualification is related to the National Occupational Standards for the Facilities Services and Facilities Management Sector as defined by Asset Skills, the Sector Skills Council.

A minimum of 19 credits are required to achieve this qualification (158 Guided Learning Hours). It fits comfortably into the first year of a study programme, alongside English and/or maths where those subjects are still needed, or alongside qualifications such as a complementary Facilities Services competency qualification or a related vocational qualification in areas such as Customer Services; Engineering or Mechanical Maintenance etc.

All students must engage directly with employers as part of their course. Centres and training providers must therefore partner with local employers to enhance the knowledge and training delivery. Students will complete a 6 credit Planning and Participating in Work Experience unit where they will undertake a work placement programme. Here they can expect to learn through experience their role in facilities services, and to validate the theory and knowledge delivered in a classroom setting.

Students will need to complete the following mandatory units:

- Working in facilities services
- Health and safety for facilities services
- Working with customers and others in facilities services
- Sustainability and environmental issues for facilities services
- Work experience

Who is this qualification for?

This qualification is for students that wish to progress into a role in the facilities services industry.

This qualification is for all students aged 16-18 who are capable of reaching the required standards. There are no specific prior qualifications, knowledge or experience needed before starting the qualification, but students should have some broad achievement in GCSEs or equivalent qualifications at level 1 and perhaps level 2.

Students are likely to be those not yet employed in the industry and seeking work within the facilities sector within a facilities services intermediate level role, or those looking to progress into the Facilities Services apprenticeship programme.

How is this qualification assessed?

The qualification is assessed through internal assessment (Portfolio of evidence). The College or Training Provider delivering your qualification must work in partnership with employers in the delivery of this learning programme, through placement or employment opportunities so that you get the most value from your work experience.

What job will this qualification lead to?

This qualification will provide you with practical skills and knowledge to enable you to gain employment and progress in the facilities services industry. There are a variety of jobs available in the sector such as:

- Facilities Management Co-ordinator
- Contract Manager
- Facilities Services Operative
- Caretaker

Will this qualification lead to further learning?

You may be able to progress on to other facilities services qualifications at Level 2 such as the following:

- Pearson Edexcel Level 2 Certificate in Facilities Services

In addition, you may progress on to team leading or management qualifications at Level 3.

Other qualifications in the Facilities Services Suite:

Students would choose the L2 Extended Certificate in Principles of Working in Facilities Services if they are ready to reach level 2 requirements; are looking to develop skills and knowledge in facilities services but not to demonstrate occupational competence (either owing to not being employed in the sector yet or not able to meet the assessment requirements). Otherwise students may choose other qualifications in the facilities suite to match their requirements and situation; such as:

Pearson BTEC Level 2 Certificate in Facilities Services Principles (QCF) is for students who wish to develop their underpinning knowledge and understanding of the facilities service role. Learners must also be employed in the sector as the assessment needs to be completed in the workplace whilst they are working in a facilities role.

Pearson Edexcel Level 2 Certificate in Facilities Services (QCF) is for learners that are already employed in the sector and wish to demonstrate occupational competence in an intermediate role such as those listed above.

Alternatively, students who have demonstrated a good range of achievement in the Level 2 qualification and are ready to move on to a more supervisory/managerial based role may choose the **Pearson BTEC Level 3 Certificate in Facilities Management (QCF)**. This will prepare students to enter roles such as Facilities Manager.

Who supports this qualification?

The qualification is supported by the British Institute of Facilities Management (BIFM). The letter of recognition is available at: <http://qualifications.pearson.com/en/qualifications/btec-specialist-and-professional-qualifications/cleaning-and-facilities-management/btec-specialist-principles-of-working-in-facilities-services-l2.html>