



EXTENDED CERTIFICATE (360GLH) IN ART AND DESIGN

SAMPLE TWO YEAR DELIVERY PLAN

Clear unit planning and understanding of key deadlines are essential for a successful delivery programme. We have produced a sample delivery plan showing how the BTEC National **Extended Certificate** in Art and Design could be delivered over **two** year(s), highlighting assessment milestones and indicating where you can teach units holistically

This plan is intended to be used as guidance.

Key

R = Revision for external assessment

EXT = External assessment

SA = Summative assessment

F = Formative assessment

SD = Submission Deadline

PR = External Assessment Paper release

T = Transitional classes

Prep = Preparatory period for External Assessment

Embedded learning without brief

Internally Assessed Unit

Internally Assessed Optional Unit

Externally assessed Unit

Delivery context: This plan is designed for a single lecturer, or two lecturers taking roughly equal class times per week teaching the qualification over two years. Unit content and delivery is combined to develop vocational projects related to the sector.

Specialised content: The program can be designed to provide learners who have different interests with some room for specialisation. This example demonstrates the inclusion of an optional unit that would be suitable for learners interested in fine art (Unit 12 Fine Art Materials, Techniques and Processes). However, the core structure of the qualification would enable the swapping of this with another optional unit that supports your chosen specialism. For example, a fashion-related course may opt to select Unit 15 Fashion Materials, Techniques and Processes as a starting point. Alternatively, the projects built around the units would also enable specialisation.

Hours per week: Approximate times are indicated during weeks of unit delivery. Overall, these are closely linked to the suggested GLH of each unit. A significant amount of content from various units will be embedded in the delivery of vocational projects and this is indicated on the plan with small portions of hours given over to units that are assessed synoptically. Note that there is overlap between skills and the essential content within some units. It is not expected that any embedded learning from these units would be taught in discrete lessons.

Projects and Verification: The units delivered within this plan can be mapped against tasks completed within a standalone vocational project brief or within multiple projects. Embedded learning will generally occur naturally, but may be emphasised within the tasks. This provides ease of Internal Verification and Standards Verification. It also means that units required within the Standards Verification Sample are complete and meet the criteria for sampling, and will be available in a timely way.

Transition: It is expected that there is a period between the first and second year that is used as a transitional period for developing skills in Unit 2 Critical and Contextual Studies in Art and Design.

Year 1

- **Unit 12 Fine Art Materials, Techniques and Processes** – This smaller optional unit can be swapped with another specialised unit to suit the centre's needs, resources and staff skills. The idea is to use this early part of the course to orientate learners and provide them with a positive grounding in the subject area while embedding wider creative skills in visual recording and communication, critical and contextual studies, and the creative process as a whole. It is possible to include a valuable formative assessment point within the first half of the first term.
- **Unit 1 Visual Recording and Communication** – The learning aims from this unit are embedded from the outset of the programme as an integral part of any creative process. As the external assessment is released at the start of the second term, learners can build on their skills developed in the first term and focus on a period of revision (or practice), which then leads to the preparatory period of the external assessment. It is recommended that this unit is externally assessed in the first year as a fundamental element of the creative process, which later projects can build upon. It may be possible to swap Units 1 and 2 from the first to the second year depending on the ability of learners within the cohort.
- **Unit 2 Critical and Contextual Studies in Art and Design** – The essential content of this unit can be embedded in projects from the outset of the course, in order to develop underpinning contextualisation skills that will support learning in other units. A period at the end of year 1 could be used as preparation for the external assessment, making use of the Sample Assessment Material on the Pearson website. This preparation could run into the second year and would be an ideal starting point for Unit 3 The Creative Process.

Year 2

- **Unit 3 The Creative Process** – The essential content of the unit is covered from the start of the programme, but the assessment is delayed until the end of the second year in order to enable learners to develop creative process skills, independence and to be able to use the skills they have developed synoptically within the assessment. As it is such a large unit, it is ideal to use the transitional period between year 1 and 2 to develop a body of research and awareness that can inform the unit project.
- **Unit 2 Critical and Contextual Studies in Art and Design** – The external assessment of this unit has been delayed until the second year to avoid the pressures of having two external assessments in the same year. This also means that considerable development can be undertaken to support other units. It also means that the GLH weighting of units is equal (180) in each year.



Year 1				Term 1															
Unit	Unit title	GLH	Ass'ment method	1	2	3	4	5	6	7	Half term	8	9	10	11	12	13	14	
12	Fine Art Materials, Techniques and Processes	60	Internal					F											SA
				Hours per week															
1	Visual Recording & Communication	120	External																
				1 Hours per week								1 Hours per week							
2	Critical and Contextual Studies in Art and Design	90	External																
				0.5 Hours per week								0.5 Hours per week							
3	The Creative Process	90	Internal																
				0.5 Hours per week								0.5 Hours per week							

Year 1				Term 2													
Unit	Unit title	GLH	Ass'ment method	15	16	17	18	19	20	Half term	21	22	23	24	25	26	Spring Break
1	Visual Recording & Communication	120	External	PR	R	R	R	R	Prep								
				4 Hours per week							4 Hours per week						
2	Critical and Contextual Studies in Art and Design	90	External														
				0.5 Hours per week							0.5 Hours per week						
3	The Creative Process	90	Internal														
				0.5 Hour per week							0.5 Hours per week						

Year 1				Term 3										
Unit	Unit title	GLH	Ass'ment method	27	28	29	30	31	Half term	32	33	34	35	36
1	Visual Recording & Communication	120	External			EXT		SD						
				4 Hours per week										
2	Critical and Contextual Studies in Art and Design	90	External				T	R		R	R	R	R	R
				4 Hours per week					4 Hours per week					
3	The Creative Process	90	Internal											
				1 Hour per week					1 Hour per week					



Year 2				Term 1														
Unit	Unit title	Guided learning hours	Ass'ment method	1	2	3	4	5	6	7	Half term	8	9	10	11	12	13	14
2	Critical and Contextual Studies in Art and Design	90	External	R	R	R	R	R	R	R								
				4 hours per week								1 Hour per week						
3	The Creative Process	90	Internal															
				1 Hour per week								4 Hours per week						
Year 2				Term 2														
Unit	Unit title	Guided learning hours	Ass'ment method	15	16	17	18	19	20	Half term	21	22	23	24	25	26	Spring Break	
2	Critical and Contextual Studies in Art and Design	90	External														PR	
				1 Hours per week								1 Hour per week						
3	The Creative Process	90	Internal													SA		
				4 hours per week								4 hours per week						
Year 2				Term 3														
Unit	Unit title	Guided learning hours	Ass'ment method	27	28	29	30	31	32	Half term	33	34	35	36				
2	Critical and Contextual Studies in Art and Design	90	External	Prep				EXT	SD									
				5 Hours per week														