



Pearson

# Performing Arts Coursework Submission FAQ

## Who's work do I need to send?

In April, you will be able to view the selected sampled candidates on Edexcel Online for each unit. You will also receive a hard copy OPTEMs form with the same information.

If you have more than 10 candidates entered for a unit, you must send the selected sample. If this selected sample does not include the highest and/or lowest marked candidate, you must send this work as well.

If you have 10 or fewer candidates entered for a unit, you must send all of their work.

## When do I need to send the work?

Work can be sent once you know the sampled candidates and all internal assessment has been completed.

Work can be sent unit by unit, and you do not need to wait until all units have been assessed.

**Centres are encouraged to send work for moderation as soon as possible to our Central Marking Department.**

The absolute deadline for the submission of all sampled coursework is June 30.

## Where do I send the work?

All work must be sent to our Performing Arts Central Marking Department, Lowton House, Lowton Way, Hellaby, Rotherham. S66 8SS

With your OPTEMs you will receive printed address labels and bags. You must also write the Unit number and DO NOT OPEN on the pack, or use the red labels below.

## How do I send the work?

Work must be organised unit by unit, with the centre assessment clearly documented for each candidate in the sample.

All work must include the completed Authentication Form below.

When preparing video evidence please consider the following:

- All video evidence must include clear candidate identification, including information of any non-assessed candidates.
- Centres must keep a copy of all recordings.
- Include a recording of the presentation for candidates taking a non-performance role in Units 3 and 7

When preparing written evidence please consider the following:

- Check candidate name and number
- Take work out of lever arch files
- Do not include appendices

All evidence must include:

- Centre Name
- Centre Number
- Candidate Name
- Candidate Number
- Unit Number
- Authentication Form

## When will the work be returned?

The work will be returned between the 11th and 15th of July.

If you have any further questions regarding this process, please email Drama Assessment at [drama.assessment@pearson.com](mailto:drama.assessment@pearson.com).

# Appendix A – Authentication Form



## Authentication Form

**Specification Title** .....

**Specification and paper number** .....

**Centre Name** (Block Capitals) .....

**Centre Number** .....

**Candidate Name** (Block Capitals) .....

**Candidate Number** .....

**Examination series for which candidate entered** .....

### Declaration of Authentication:

I declare that the work submitted for assessment has been carried out without assistance other than that which is acceptable under the scheme of assessment.

**Signed (candidate)** .....

**Name** (Block capitals) .....

**Date** .....

**Signed (teacher-examiner)** .....

**Name** (Block capitals) .....

**Date** .....

**Please attach this form to the candidate’s submission**

GCE Performing Arts  
In-House Moderation

**DO NOT OPEN**  
**LOWTON WAREHOUSE**  
**STORAGE ONLY**

Centre No.: \_\_\_\_\_  
Centre Name: \_\_\_\_\_

Unit: 6980(U1)  6981(U2)   
6982(U3)  6983(U4)   
6984(U5)  6986(U6)

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