



Applied GCE in Performing Arts

Advanced Subsidiary (8781)

Advanced (9781)

Summer 2017

THIS BOOKLET CONTAINS ESSENTIAL DETAILS FOR THE CONDUCT OF THE EXAMINATION. TEACHERS ARE ADVISED TO STUDY THE INSTRUCTIONS AND ADVICE GIVEN, SINCE FAILURE TO FOLLOW THE DETAILS IS LIKELY TO DISADVANTAGE CANDIDATES PREPARING FOR THE EXAMINATION.

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1. Summary of Key Dates and Events

Event	Date	Other information
Deadline for estimated entries	10 October 2016	All centres must submit their estimated entries by this date.
Final date for Unit entries	21 February 2017	You must submit entries on Edexcel Online
Submission of Application form Centre Consortium Arrangements for Centre-assessed Work	31 January 2017	If the form is not received prior to this date, different moderators may be allocated to the consortium centres.
Dispatch of OPTEMS to centres	April 2017	Full dispatch schedule will be displayed on the Edexcel website during March.
Marking of work for Portfolio Units, completion of assessment documentation and return of top copy of OPTEMS/marks to Edexcel	Marks can be submitted and work sent can be sent for moderation once OPTEMs have been received. Marks must be submitted and the moderation sample sent for Unit 3 and Unit 7 within 1 week of the performance.	A final mark for each candidate must be submitted to Edexcel via OPTEMS, Edexcel Online or EDI.
Moderation period	1 April – 30 June 2017	Only the work of those candidates in the moderation sample should be sent for moderation, however all work should be available.
Return of Work	End of July 2017	All work will be returned to centres
Retention of work	Until 20 September 2017	The centre must retain all sampled candidates' work until the deadline for requests for 'Enquiries About Results' has passed. Requests for EARs cannot be accepted if work for all candidates in the moderated sample has not been retained by the centre.
Special considerations	06 July 2017	Final date for submitting special consideration requests to awarding bodies

2. Moderation Checklist: Summary

- Apply for Special Consideration if necessary (through the Examinations Officer)
- Ensure internal standardisation has taken place within each unit across all teaching groups and across all disciplines
- Complete a copy of the Authentication Form for each candidate
- Mark all work, using the appropriate Assessment Grids and transfer a final mark for these units for every candidate on to the relevant OPTEMS/Edexcel Online form/EDI form.
- Send the **top copy** of the completed OPTEMS to Edexcel in the envelope provided, or submit marks via Edexcel Online or EDI.
- Prepare work for the candidates in the moderation sample, ensuring that work for each unit is clearly identified and accompanied by the Assessment Grid and Authentication Form
- Ensure all paperwork has been correctly completed

3. Entry Information

All Advanced GCE (Single Award) qualifications comprise six equally-weighted units and contain an Advanced Subsidiary (Single Award) subset of three AS units.

The AS (Single) contributes 50% of the total Advanced GCE marks. The A2 (Single) comprises the other 50%.

It is essential that centres ensure that their candidates are entered for all the relevant individual unit(s) rather than just the cash-in code. If candidates are entered for the cash-in code only, entries for the individual units will not be registered and centres will not be sent the relevant documentations such as the OPTEMS.

Cash-in Code / Specification Title	Unit Codes
Advanced Subsidiary (Single)	
8781	6980, 6981, 6982
Advanced (Single)	
9781	6983, 6984, 6985, 6986

There is no restriction on the number of times a unit may be attempted prior to claiming certification for the qualification. The best available result for each unit will count towards the final grade. Coursework units can be improved upon and re-submitted.

This specification is not available to private candidates.

Withdrawing Candidate Entries

If you need to withdraw entries for any candidates, your exams officer should remove them through Edexcel Online, or alternatively, they can contact the Service Operations team at Edexcel (Appendix B). It is also acceptable to leave candidates entered, and indicate an 'X' for their mark on the OPTEMS, EDI or Edexcel Online.

Overview of Units

Unit	Title	Unit Code	Level	AS	GCE	Assessment mode	Assessment availability
1	Developing Skills for Performance	6980	AS	Compulsory	Compulsory	Internal	May/June
2	Planning for a Creative Event	6981	AS	Compulsory	Compulsory	Internal	May/June
3	Performing to a Commission	6982	AS	Compulsory	Compulsory	External	May/June
4	Employment Opportunities in the Performing Arts	6983	A2	N/A	Compulsory	Internal	May/June
5 *	Advanced Performance Practice	6984	A2	N/A	Optional	Internal	May/June
6 *	Advanced Production Practice	6985	A2	N/A	Optional	Internal	May/June
7	Production Delivery	6986	A2	N/A	Compulsory	External	May/June

* Learners must do ***EITHER*** Unit 5: Advanced Performance Practice ***OR*** Unit 6: Advanced Production Practice

4. Summary of Assessment Requirements

AS (Single Award)		
UNIT 1: Developing Skills for Performance	UNIT 2: Planning for a Creative Event	UNIT 3: Performing to a Commission

Advanced (Single Award)		
UNIT 1: Developing Skills for Performance	UNIT 2: Planning for a Creative Event	UNIT 3: Performing to a Commission
UNIT 4: Employment Opportunities in the Performing Arts	<i>Either:</i> Unit 5: Advanced Performance Practice or <i>OR</i> Unit 6: Advanced Production Practice	UNIT 7: Production Delivery

Teacher-examiners are advised to read and understand the **assessment evidence** required for each unit as stated in the specification. It is particularly important that both the **assessment guidance** and **assessment grids** for each Unit are followed when marking candidate work. The assessment guidance and grids for each Unit are provided in the specification.

5. Submission of Work for Moderation

The teacher-examiner must mark all the work of all the candidates for each unit, however only the work of the candidates in the moderation sample should be sent for moderation. All work must be available if requested by Edexcel (details of the sample required can be found in Section 10).

Each candidate **must** sign an Authentication Form (found in appendix A) to confirm that the work submitted for assessment has been carried out without assistance other than, that which is acceptable under the scheme of assessment. The Authentication Form must also be signed by the teacher-examiner.

6. External Assessment

External assessment is through:

Unit 3: Performing to a Commission (AS)	Commission Briefs
Unit 7: Production Delivery (A2)	Production Briefs

The Briefs can be found on the Edexcel website at:

<http://www.edexcel.com/quals/gce/app-gce/pa/Pages/default.aspx>.

Please refer to these documents for full details.

Assessment will be carried out by centre assessors, whose decisions will be subject to moderation by Edexcel.

For Unit 3, the minimum number in a team is three and the maximum is eighteen. No more than 12 performers who are being assessed should appear in a performance. The additional candidates from the team must be assessed for a different skill (design, technical, production, management etc.) through a 5 – 10 minute presentation to the centre assessor as part of the moderation process. All performances and presentations **must be recorded**.

For Unit 7, the minimum number in a team is three and the maximum is 12, which must include candidates being assessed for a different skill (design, directing, technical, production etc.) through a 5 – 10 minute presentation to the centre assessor as part of the moderation process. All performances and presentations **must be recorded**.

There are no set hours in which the performance must be carried out. The deadline for all work must be completed and assessed by **June 30**, the close of the moderation window.

Recording Procedures

All performances or presentations must be recorded in a standard format [DVD or USB]. An additional copy of ALL recordings must be retained by the centre. Centres MUST ensure all recordings are labelled correctly with the SUBJECT, UNIT NUMBER and CENTRE NUMBER.

Candidates must be clearly identified at the beginning of all recordings and recordings must not be edited.

7. Marking Work

Teacher-assessors must mark individual units separately for each candidate using the appropriate Assessment Grids for each Unit.

Copies of the Assessment Criteria (grids) for all units can be found in the specification, and on the Edexcel website at <http://www.edexcel.com/quals/gce/app-gce/pa/Pages/default.aspx>.

For guidance on applying the Mark Bands please refer to pages 106-107 in the specification and also the Assessment Guidance for each unit.

Portfolios and written evidence supporting units 3 and 7 will be marked by the centre and externally moderated by Edexcel. Each of the internally assessed units has an assessment criteria grid, divided into four broad mark bands, showing how to award marks in relation to the task and the assessment objectives. These should be used in conjunction with the Assessment Guidance descriptors following each grid. The assessment criteria grids indicate the required assessment outcomes and the descriptors the quality of the outcomes needed for achievement in each of the mark bands.

The teacher-assessor should ensure that:

- All marks are recorded accurately and the arithmetic is correct
- The total mark is transferred correctly onto the OPTEMs, Edexcel Online or EDI
- The candidate and the teacher, as appropriate, sign required authentication forms.

It is not possible to moderate work unless the centre has carried out the initial marking as required by the specification and Assessment Grids for each unit have been completed correctly.

For internal record-keeping centres may wish to make a copy of the Assessment Grid for each candidate and use it to record the mark for that unit. The GCE Code of Practice requires assessors to show clearly how credit has been assigned.

8.1 Internal Standardisation

Where marking for this specification has been carried out by more than one assessor in a centre, there must be a process of internal standardisation to ensure that there is consistent application of the criteria laid down in the assessment criteria grids.

This procedure ensures that the work of all candidates at the centre is marked to the

same standard. The statement confirming this on the OPTEMS or the EDI printout MUST be signed.

'I declare that the work of each candidate for whom marks are listed is, to the best of my knowledge, the candidate's own and that where several teaching groups are involved, the marking has been internally standardised to ensure consistency across groups.'

Signed *Date*

8. Completion of Documentation (OPTEMS/Edexcel Online/EDI)

In April each year, all centres who have made entries by the required deadline will receive Optically read Teacher Examiner Mark Sheets (OPTEMS) for each unit entered.

Centres will have the option of submitting their marks to Edexcel in one of the following ways:

EITHER

- by recording marks on the OPTEMS and posting these to Edexcel in the envelope provided. If the centre does not have a pre-addressed envelope the address is printed on the side of the OPTEMS.

OR

- by submitting marks on Edexcel Online (for registered centres).

OR

- by recording marks on computer for transfer to Edexcel by means of Electronic Data Interchange (EDI).

9.1 Centres Using OPTEMS

OPTEMS will be pre-printed on three-part stationery with the unit code, centre details and candidate names in candidate number order. A number of blank OPTEMS for candidates not listed will also be supplied.

Before completing the OPTEMS, please check the unit code and centre details to ensure that the correct sheet is being completed.

All candidates entered by the deadline will be listed on the OPTEMS.

Additional Candidates (late entries)

Candidates are listed according to the latest entry information received from your centre at the time of printing. Additional candidates should not be added to the form without first receiving confirmation from the Edexcel Service Operations (see page 24 for contact details) that the entry has been made. If such confirmation has been received, candidate details should be entered in the blank spaces at the bottom of the form (if applicable) or on a blank form (supplied). If a blank OPTEMS is used, the correct unit code, centre details, candidates' names and candidates' numbers must be added accurately. It is only acceptable to notify Edexcel of marks in this way if confirmation that the entry to be made has been received from Service Operations: the addition of candidate details to existing documents such as the OPTEMS will **not** generate an entry.

OPTEMS must be completed for all units of the specification. A total mark out of 60 for each unit should be entered on the relevant OPTEMS in the box labelled 'Marks'.

The top copy is designed so that the marks can be read directly by an Optical Mark Reader. It is important therefore to complete the OPTEMS carefully in accordance with the instructions below. **Please do not fold or crease the sheets.**

Every candidate listed on the OPTEMS must have either a mark or one of the following codes in the 'Marks' box:

- (a) 0 (zero marks) should be entered only if work submitted has been found to be worthless. It should **not** be used where candidates have failed to submit work.
- (b) X in the marks box and an X in the encoded section for any candidate who has been absent, withdrawn or has failed to submit any work, even if Special Consideration and/or Lost Coursework forms have been submitted.
- (c) T should be entered for any candidate intending to transfer a previously attained mark for the unit concerned. In such cases, please contact Edexcel to amend the candidate entry to the transferred coursework option.

The authentication and internal standardisation statement on the OPTEMS must be signed. Centres are reminded that it is their responsibility to ensure that internal standardisation of the marking has been carried out within each unit across all teaching groups and across all disciplines.

Once completed and signed, the three-part sets should then be divided as follows:

- (a) **The top copy** of the completed OPTEMS for each unit must be despatched to Edexcel in the envelope provided.

If the centre does not have a pre-addressed envelope, the address is printed on the side of the OPTEMS. Please remember that this form **must not be folded or creased.**

- (b) **The centre should retain second and third copies.**
- (c) **The centre must retain third copy.**

Amendments (pre-Results Day)

It is the centre's responsibility to ensure that OPTEMS are correctly completed.

If marks that have already been submitted require amendment, it is the centre's responsibility to notify Edexcel of the amended mark. This can be done by contacting the Closure & Completion Team (see Appendix B for contact details) or Coursework Processing Team at courseworkmarks@pearson.com.

A valid reason for amendment must be provided. The late submission of additional work does not qualify as a valid reason.

Amendments (post-Results Day)

If an error is found with the marks that were originally submitted by the centre after the issue of results, the centre should contact Edexcel via the Post-Results line. Centres should note that amending the centre mark of one candidate at the centre might have an effect on the final marks and subsequently the grades issued to all candidates at the centre.

Upon receipt of post-results amended mark(s) Edexcel will analyse the effect the amended mark(s) will have on the marks /grades for all candidates at the centre. If the amended mark(s) will lead to a downward adjustment to marks/grades for any candidate at the centre apart from the specific candidate(s) for whom the error was reported, Edexcel will contact the centre to notify them of the effect the amended

mark(s) will have and to obtain the centre's approval prior to the actual amendment of the mark.

In all cases Edexcel will require proof that an error has been made prior to amending any mark.

9.2 Centres Using Edexcel Online

For further information regarding the submission of marks via Edexcel Online please refer to the User Guide which can be accessed on the Edexcel Online homepage.

A copy of the Edexcel Online printout should be presented to the moderator when he/she arrives at the centre.

An additional copy of the Edexcel Online printout must be retained by the centre.

9.3 Centres Using EDI

For further information regarding the submission of marks by EDI (Electronic Data Interchange), please contact your Centre Management Information System (CMIS) provider.

A signed copy of the EDI printout must be included with the moderation sample.

A further copy of the EDI printout must be retained by the centre.

9.4 Deadlines

The deadline for the return of OPTEMs is shown on the front of the form, and is defined as the date of receipt by Edexcel, not the date by which the centre should post these forms.

See the Key Dates section.

If centres attempt to return marks after the deadline, these returns will be flagged and Edexcel will be unable to guarantee the delivery of results on time.

It is strongly recommended that, where late or incorrect mark returns have been made, centres should warn candidates that their results may be late. This is particularly important where progress to higher education is at stake, so that negotiations can take place with admissions authorities.

9. Providing the Sample

Sampled candidates will be asterisked on the OPTEMs, but centres must have all of their candidates' work available.

The sample **MUST** include:

- A candidate with the HIGHEST mark for **each** unit
- A candidate with the LOWEST mark above zero for **each** unit

The appropriate Assessment Grid and Authentication Form for each unit must accompany each sample candidate's work.

Each candidate's portfolio should contain only the work used when awarding marks for the assessment.

Consortium Centres

Centres with fewer than five candidates may wish to form a consortium with other centres wherein candidates are taught and assessed at one (host) centre. Centres that have made consortium arrangements must ensure that all work assessed has been standardised for consistent marking across centres, as moderation decisions will affect all participating centres.

For the purposes of entering final marks into the system, separate OPTEMS/Edexcel Online/EDI forms must be completed for each participating centre in the normal way, showing a mark for every candidate for each unit.

Edexcel should be notified of any consortium arrangements by means of the Joint Council form 'Application Centre Consortium Arrangements for Centre-assessed Work'. It is essential that this form is completed and sent to the Performing Arts Deployment Team (see contact details in Appendix B) prior to **31 January 2017**.

10. Final Mark Procedure

The following is an explanation of the procedure for determining final coursework marks, based upon the marks awarded by the centre and the moderator. The procedure applied the same way for all centres, even those for which the moderator assesses **all** candidates' work. This is to ensure that all centres are treated equally, regardless of the size of entry.

The marks awarded by the centre for candidates in the sample are compared to that of the moderator. If the differences all lie within the designated allowable deviation from the standards of the specification, the centre's marks are accepted.

If any candidate's mark is outside the designated allowable deviation from the standard, an adjustment to all marks is considered.

11. Special Consideration

Special consideration is given **following an examination** to ensure that candidates who suffered temporary illness, injury or indisposition at the time of the examination are given some compensation for their difficulties.

Applications for special consideration must be made through the Examinations Officer,

using the appropriate documentation. JCQ/SC Form 10 must be completed in detail and submitted to Special Requirements at Edexcel (see contact details in appendix B), prior to the moderation of candidates' work. Candidates will not be eligible for special consideration if Edexcel cannot reliably quantify the effect on the final assessment. Please therefore ensure that full details of dates when the candidate was suffering from the illness, injury or indisposition are given along with any appropriate supporting evidence. No special consideration can be made unless this form is submitted. The centre should retain copies of any such forms.

In all cases, the teacher-examiner must award marks for each unit as for any other candidate, based **only on the evidence of the assessment objectives having been met in the work as presented for moderation**. This is to ensure that the teacher-examiner and the moderator are basing their judgements on exactly the same evidence.

When a centre applies for special consideration, the moderator does not make a special allowance at the time of moderation and must, like the teacher-examiner, base their judgements on the evidence of the assessment objectives having been met in the submissions of work as presented for moderation. Any decision on special consideration is taken by Edexcel rather than the moderator.

If an application for special consideration is accepted, Edexcel will review the candidate's performance in the part(s) of the examination which have been completed, taking into account all the available evidence, to compensate for the adverse circumstances and make an appropriate award. In many cases it may be possible only to give a very limited allowance, as Edexcel must seek to ensure that the grade accurately reflects the standard which the candidate has been able to attain.

The Examinations Officer will be able to advise on candidate's eligibility for special consideration.

12. Malpractice

Upon submission of work for assessment each candidate must sign an Authentication Form to confirm that the work submitted has been carried out without assistance other than that which is acceptable under the scheme of assessment.

If malpractice is suspected/discovered prior to the signing of declarations of authentication it is the responsibility of the Head of Centre, acting on behalf of Edexcel, to carry out an investigation. Full details of the required procedures can be found in the JCQ document 'Guidance for Dealing with Instances of Suspected Malpractice in Examinations'. Centres must not give credit for any work submitted which is not the candidate's own work.

Malpractice discovered prior to the signing of declarations of authentication need not be reported to Edexcel. Any malpractice discovered by a centre after the signing of the Authentication Form by the centre must be reported to Edexcel at the earliest opportunity using form JCQ/M/01.

13. Estimated grades

Edexcel acknowledges the fact that centres, for various reasons, are required to predict grades for their candidates early on in the examination calendar. The prediction of grades in any given year must accurately reflect the candidates' achievement based on the work done thus far in the course. Such predictions can only be based on the grade descriptions in the specification and the teacher-examiner's professional judgement. The grade descriptions are designed to give a general indication of the overall level of performance likely to be demonstrated by a candidate achieving a particular grade.

When it comes to the final assessment of candidates' work and the submission of marks to Edexcel, marks for each individual unit must be awarded by the teacher-examiner based on the evidence in the work of candidates' fulfilment of the assessment objectives. The criteria statements on the Assessment Grids must be matched to candidates' work in order to award marks. The assessment criteria give a more precise indication of how a candidate's performance relates to marks.

However, neither the grade descriptions nor the assessment criteria can indicate exactly where a grade boundary will fall in any examination series.

At the time of assessment and moderation marks do not equate to final grades.

14. Grade Awarding

The GCE Advanced Subsidiary and Advanced in Performing Arts is a criterion-referenced examination. Decisions regarding the grade boundaries are based on the professional judgement of the Chief Examiners and the Awarding Committee and are made by reference to candidates' work. However, statistical information is taken into consideration, together with archive work from previous years, to ensure year on year comparability.

Edexcel follows the procedures outlined in the Code of Practice for all awarding bodies when establishing grade boundaries. The key grade boundaries for GCE Advanced Subsidiary Performing Arts and Advanced Performing Arts is established in the order E and A.

To establish each of the boundaries, the Awarding committee looks first at samples of work from the unit in question in a mark range recommended by the Chief Examiners. The purpose of the exercise is to identify the entry point to a particular grade. Moving from the top mark down and then from the bottom mark up, the committee looks at samples of work until they find a 'grey area' where there is not unanimous agreement that the work is of the standard required to reach a particular grade. For each mark within the grey area, the committee considers the statistical implications of setting the boundary at that point before coming to a final decision. This procedure is repeated for all the key grade boundaries, the remaining boundaries being calculated arithmetically.

The sample of work for awarding will be drawn from across the country, covering a range of marks on and around the notional grade boundaries in all units. The sample drawn must be of a sufficient size and mark range on which to base sound awarding judgements.

For further information please see Grading Information on page 109 of the specification.

15. Understanding your results

UMS Marks

All raw unit marks are converted to UMS (Uniform Mark Score) before they are combined to find the candidate's overall grade for the qualification. The raw grade boundaries are subject to change each year using the system described above but UMS grade boundaries are constant and do not change. UMS also takes account of unit weightings. The UMS conversion is a graph based conversion that plots the boundary marks in terms of raw marks against UMS marks. These are joined point to point and the line is used to convert any raw mark in the spectrum to UMS. Overall outcomes (cash-ins) are calculated using UMS only; there are no raw mark boundaries for the overall Applied GCE qualification.

Moderator's Reports

Moderator Reports are written to give you additional general feedback on your assessment practice. These can be downloaded from Edexcel Online on results day.

16. Enquiries About Results (EAR) and Retention of Work

Information regarding Enquiry About Results (EARs) procedure is given in the Information Manual sent to Examinations Officers in July 2016.

Requests must be submitted directly to Edexcel through the Examinations Officer as soon as possible after the issue of results. Requests for **Service Type 3** enquiries can be made by the Examinations Officer via Edexcel Online.

Please note that requests for EARs cannot be accepted if the centre has not retained **all** work seen by the original moderator for the relevant unit, including work moderated in addition to the sample indicated by an asterisk on the OPTEMS.

If there are no requests for EARs, work can be returned to candidates after the retention of work date in Section 1. However, if a centre submits any requests for EARs, **work must be retained by the centre** until notification of the outcome of the Enquiry has been received.

Important note:

Edexcel is required by the Code of Practice to retain the work of some candidates for use at post-examination Awarding meetings, Moderator Standardisation and Teacher-Examiner training meetings. In this case centres will be informed of Edexcel's intention to retain the work of particular candidates.

Any candidate whose work is retained by Edexcel for this purpose will still have recourse to the Enquiries About Results service if required. In this case, centres should indicate that Edexcel has retained the work for the purposes of Awarding or Standardisation when making their application for an Enquiry About Results.

17. Centre Communication and FAQ

Dear Head of Performing Arts / Exams Officer

I am writing to you regarding the changes to the moderation arrangements for Performing Arts coursework.

For the remaining two years of the qualification, all moderation will be postal. Therefore, all centres will be required to send coursework samples to our Central Marking Department.

There has been no change to the process of submitting centre marks to Pearson.

Who's work do I need to send?

In April, you will be able to view the selected sampled candidates on Edexcel Online for each unit. You will also receive a hard copy OPTEMs form with the same information.

If you have more than 10 candidates entered for a unit, you must send the selected sample. If this selected sample does not include the highest and/or lowest marked candidate, you must send this work as well.

If you have 10 or fewer candidates entered for a unit, you must send all of their work.

When do I need to send the work?

Work can be sent once you know the sampled candidates and all internal assessment has been completed.

Work can be sent unit by unit, and you do not need to wait until all units have been assessed.

Centres are encouraged to send work for moderation as soon as possible.

The absolute deadline for the submission of all sampled coursework is June 30.

Where do I send the work?

All work must be sent to our Performing Arts Central Marking Department, Lowton House, Lowton Way, Hellaby Business Park, Rotherham S66 8SS

With your OPTEMs you will receive printed address labels and bags. You must also attach the attached label, indicating the units enclosed.

How do I send the work?

Work must be organised unit by unit, with the centre assessment clearly documented for each candidate in the sample.

All work must include a completed Authentication Form, which you can find attached.

When preparing video evidence please consider the following:

- All video evidence must include clear candidate identification, including information of any non-assessed candidates.
- Centres must keep a copy of all recordings.

- Include a recording of the presentation for candidates taking a non-performance role in Units 3 and 7

When preparing written evidence please consider the following:

- Check candidate name and number
- Take work out of lever arch files
- Do not include appendices

All evidence must include:

- Centre Name
- Centre Number
- Candidate Name
- Candidate Number
- Unit Number
- Authentication Form

When will the work be returned?

The work will be returned at the end of July

If you have any further questions regarding this process, please email Drama Assessment at drama.assessment@pearson.com

Appendix A – Authentication Form



Authentication Form

Specification Title

Specification and paper number

Centre Name (Block Capitals)

Centre Number

Candidate Name (Block Capitals)

Candidate Number

Examination series for which candidate entered

Declaration of Authentication:

I declare that the work submitted for assessment has been carried out without assistance other than that which is acceptable under the scheme of assessment.

Signed (candidate)

Name (Block capitals)

Date

Signed (teacher-examiner)

Name (Block capitals)

Date

Please attach this form to the candidate’s submission

Appendix B – Pearson Contact List

<p>Customer Services</p>	<p>Tel: 0844 463 2535</p> <p>Ask the Expert: www.edexcel.com/asktheexpert</p>
<p>Performing Arts Assessment Ed Merry – Qualification Delivery and Award Manager Jennifer Slaughter – Subject Leader</p>	<p>E-mail: drama.assessment@pearson.com</p> <p>Or feel free to use: Subject Advisor on teachingperformingarts@pearson.com</p>
<p>Service Operations (for late entries, withdrawing entries and all other entry queries)</p>	<p>Tel: 0844 463 2535</p> <p>Email: examsofficers@pearson.com</p>
<p>Special Requirements</p>	<p>Please apply for the service you require through Edexcel Online at: www.edexcelonline.com</p>
<p>Results Resolution (for Pre-Results mark amendments)</p>	<p>Tel: 08444 632 327</p> <p>Email: resultsresolution@pearson.com</p>
<p>Post-Results (for all Post-Results services)</p>	<p>Or apply for the service you require through Edexcel Online at: www.edexcelonline.com</p>
<p>Edexcel One90 High Holborn London WC1V 7BH www.edexcel.com</p>	