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## Business Studies, <br> Business Communications, Business Studies and Economics Unit 1: Introduction to Small Business

Thursday 10 January 2013 - Afternoon Time: 45 minutes

You do not need any other materials.

## Instructions

- Use black ink or ball-point pen.
- Fill in the boxes at the top of this page with your name, centre number and candidate number.
- Answer all questions.
- Answer the questions in the spaces provided
- there may be more space than you need.


## Information

- The total mark for this paper is 40 .
- The marks for each question are shown in brackets - use this as a guide as to how much time to spend on each question.
- A calculator may be used.


## Advice

- Read each question carefully before you start to answer it.
- Keep an eye on the time.
- Try to answer every question.
- Check your answers if you have time at the end.



## Answer ALL the questions.

Some questions must be answered with a cross in a box $\boxtimes$. If you change your mind about an answer, put a line through the box and then mark your new answer with a cross $\boxtimes$.

1 Which one of the following is an example of long-term finance for a sole trader?
Select one answer.A Share capitalB OverdraftC BankloanD Trade credit
(Total for Question 1 = 1 mark)
2 Which two of the following are possible objectives for someone setting up business as a sole trader?

Select two answers.A To allow other people to make all decisionsB To benefit from limited liabilityC To gain financial support from shareholdersD To take all the profits

- E To have full control of the decisions
(Total for Question 2 = $\mathbf{2}$ marks)

KooKoo is a successful cafe and employs five people. The owner of KooKoo wants to expand the business. He believes that changing the elements of the marketing mix will help achieve this expansion.

3 Which three of the following are examples of changes to the marketing mix that the owner of KooKoo might make?

Select three answers.
( A Introducing new items for saleB Employing one additional worker

- C Conducting primary market research in the areaD Offering a 'buy one get one free' offer on drinks
E Charging lower prices than the main local competitor
■ F Producing a yearly cash flow forecast

Questions 4 to 6 are based on the information below.

Gail Frith owns Elegant Designs. This is a small dress-making business which specialises in dresses for weddings and other special occasions. Gail gathers market information through internet research and direct customer contact.

In a recent customer survey the following results were found.

|  | $\%$ |
| :--- | :---: |
| Customers who believe Elegant Designs provide good customer service | $\mathbf{8 8 \%}$ |
| Customers who believe prices at Elegant Designs are reasonable | $\mathbf{7 5 \%}$ |
| Customers who would use Elegant Designs in the future | $\mathbf{6 8 \%}$ |
| Customers who would recommend Elegant Designs to others | $\mathbf{7 1 \%}$ |

4 Gail uses the internet to gather other information. This approach is an example of which type of market research?

Select one answer.A Focus groupB Primary researchC Secondary researchD Segmentation
(Total for Question 4 = 1 mark)

5 Identify two examples of market knowledge that Gail might gain through direct customer contact.

Select two answers.A How much profit is made by her competitorsB Customer spending habitsC What rate of interest will be charged by banksD Latest fashions trends that customers likeE The location of other retailers
(Total for Question 5 = 2 marks)

Gail prefers to use lateral thinking techniques as a way of developing new business ideas.

6 Which two of the following are examples of lateral thinking techniques?
Select two answers.

- A Mind mappingB Brainstorming business ideas with a group
■ C Producing a business planD Providing a wide range of products
- E Producing a cash flow forecast


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Questions 7 to 9 are based on the information below.
Michael Fraser had always been passionate about American sports. He has set up a business called Stateside that imports American products to sell in the UK.

The exchange rate is important to his business.


For the period above Michael's monthly order from America was exactly the same.
7 Identify two effects on Michael's business as a result of the changes in the exchange rate.

Select two answers.A Higher fixed costsB Deteriorating net cash flow positionC Ability to charge lower pricesD Lower variable costsE Lower profit on each item sold

In July 2012 Stateside imported 300 baseball caps from America. Each cap cost Michael $\$ 5.00$. The July exchange rate was $\$ 1.60$ to $£ 1$.

8 What was the cost, in pounds ( $£$ ), to Stateside of this order?
Select one answer.

- A £306.60B $£ 937.50$C $£ 1100.00$D $£ 1500.00$

9 Michael wants to add more value to the products he sells.
Which three of the following might be sources of added value for a business such as Stateside?

Select three answers.A Total revenue less total costs of the businessB Only UK retailer selling official US baseball team kitC Ensuring high quality productsD Using more short-term sources of financeE Creating a well-known brand nameF Operating as a private limited company

10 Which one of the following is the best definition of a stakeholder?
Select one answer.A The shareholders of a limited company who receive dividend paymentsB Any individual or group with an interest in the success of a businessC Anyone who works within a businessD A person or group that is able to influence the decisions of a business
(Total for Question $10=1$ mark)

For each of the scenarios below, identify the two stakeholder groups that are most likely to be in conflict as a result of the decision.

Scenario 1 - a business decides that it will increase the wages of its lowest paid workers from $£ 6.70$ an hour to $£ 7.50$.

11 Which stakeholder groups are most likely to be in conflict with each other as a result of this decision?

Select one answer.
$\square$ A Shareholders and local residentsB Customers and competitors
$\square$ C Suppliers and local residentsD Shareholders and workers
(Total for Question 11 = 1 mark)

Scenario 2 - a UK manufacturing business decides to buy its raw materials from a German company and not from its usual UK supplier.

12 Which stakeholder groups are most likely to be in conflict with each other as a result of this decision?

Select one answer.A Shareholders and local residentsB Customers and competitorsC Suppliers and managersD Shareholders and managers

## Questions 13 and 14 are based on the information below.

13 The following table shows the revenue and costs of a business over a three-month period. The business manufactures plastic components which are sold to a larger manufacturer.

Fill in the four blanks to complete the table.

|  | April | May | June |
| :---: | ---: | ---: | ---: |
| Total revenue | $£ 3700$ | $£ 3400$ | (iv) |
| Fixed costs | (i) | $£ 900$ | $£ 900$ |
| Variable costs | $£ 1700$ | $£ 1600$ | $£ 1500$ |
| Total costs | $£ 2600$ | (iii) |  |
| Profit | (ii) |  | $£ 9400$ |

Oil is the main raw material used by the business.
14 What would be the most likely effect on the business of an increase in the cost of oil?
Select one answer.A Interest rates will increaseB Variable costs will increaseC Revenue will increaseD Profits will increase

15 Which two of the following are subject to legislation to protect workers from discrimination?

Select two answers.A QualificationsB AgeC AbilityD RaceE Skill
(Total for Question 15 = 2 marks)

Questions 16 and 17 are based on the information below.
Lydia Smith, a sole trader, owns and runs Good Reads, a small bookshop. The business faces stiff competition from rivals such as supermarkets. Profits have been falling and Lydia is looking to improve her business.

16 Which two of the following are the most likely methods Lydia could use to help Good Reads compete with its rivals?

Select two answers.

- A Charge lower prices than supermarketsB Improve the quality of its customer serviceC Provide an online ordering serviceD Open three more stores in local townsE Launch a national advertising campaign

17 Which two of the following will Lydia have to pay in the course of running the business?

Select two answers.A Corporation taxB Distribution taxC Income taxD Labour taxE National Insurance

Questions 18 and 19 are based on the information below.
A business has the following revenue information over a six-month period.


18 Which three of the following are the most likely explanations for the changes in revenue?

Select three answers.A An increase in variable costsB The product being seasonalC A rise in profitsD A higher level of salesE A successful advertising campaignF A new competitor entering the market

19 Which one of the following is an example of calculated risk for the owner of this business?

Select one answer.A Revenue increases by $400 \%$ between July and DecemberB Revenue in July is $30 \%$ lower than in DecemberC There is a $25 \%$ chance of profits falling in the next six monthsD Variable costs increase by $40 \%$

20 Match the definition on the left with the correct term on the right.
The first one has been done for you.

|  | Definition |
| :---: | :--- |
| i | A long-term source of finance <br> provided by expert investors who <br> take a role in running the business. |
| ii | An individual who takes risks in order <br> to make a profit. |
| iii | A group of customers with similar <br> characteristics. |
| iv | Raw materials such as coal, oils and <br> wheat. |
| v | A visual means of showing where a <br> product is positioned in a market. |
| vi | A document outlining the skills and <br> qualities needed by a job applicant. |


| Term |  |
| :---: | :--- |
| A | Job description |
| B | Commodities |
| C | Person specification |
| D | Market segment |
| E | Entrepreneur |
| F | Goods |
| G | Market map |
| H | Added value |
| I | Venture capital |

(i) ....... $I$
(ii) $\qquad$
(iii)
(iv) $\qquad$
(v) $\qquad$
(vi) $\qquad$

TOTAL FOR PAPER $=40$ MARKS

