You see someone fall and hurt themselves at college or work.

Write an accident report to say what happened.

You should include:

- the day and time of the accident
- the name of the person who was hurt
- details of what happened.

You must include a **heading** and **use bullet points**.

Write **4 to 6** sentences.

Accident Report

To

Introduction:

- The date and time of the accident
- The name of the person who was hurt

Give details of the accident.