

Functional Skills English | Entry 3 Accident Report Templated/Structured Writing Frame

You see someone fall and hurt themselves at college or work.

Write an accident report to say what happened.

You should include:

- the day and time of the accident
- the name of the person who was hurt
- details of what happened.

You must include a **heading** and **use bullet points**.

Write 4 to 6 sentences.



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Accident Report	
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Introduction:	
The date and time of the accident	
The name of the person who was hurt	
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Give details of the accident.	
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