





CASE STUDY

myBTEC helps automate processes and save time

Centre name:	 Lodge Park Academy	Cohort size:	 130 BTEC in Digital Information Technology (DIT)
Region:	 Corby, Northamptonshire	School type:	 Academy

Lodge Park Academy is a mixed secondary school and sixth form with academy status and is located in Corby, Northamptonshire. It has approximately 900 students and a sixth form. The school offers a wide range of BTECs including Business, Health and Social Care, IT and Computing, Performing Arts and Sport.

Andrea Keightley, Subject Lead for ICT teaches BTEC in DIT at Level 1 and 2. Andrea has been teaching BTEC for eight years, for three of those years she has used myBTEC – a free service from Pearson designed to streamline planning, delivery and assessment. Andrea explains how she uses myBTEC to facilitate BTEC delivery, and how it has helped her save time by automating previously manual processes.

myBTEC was easy to incorporate into my teaching and is easy and intuitive to use

I first heard about myBTEC at a Getting Ready to Teach event, but I was fully introduced to it by our Course Leader. I was given an overview and gained a broad understanding of how the service could help me.

I found it very easy to incorporate myBTEC into my teaching. Once I had it set up, I had a little play around and worked out how to use it. The second time I set the course up, everything went a lot faster and I found it so much easier and more intuitive to use.

myBTEC eliminates the burden of paperwork and gives transparency to everyone who uses it

One of the key benefits of myBTEC is the fact that it's automated. By uploading students to the system, I can record their grades easily, add in any feedback and the checkboxes and drop-down options really speed things up. Once I have completed all the necessary fields, the system does all the formatting. You cannot 'mark as complete' and move on until all the necessary fields have been populated, which means that you are more likely to be using it correctly and getting things right the first time.

Records are also centralised and kept electronically on BTEC servers so the storage of records falls to myBTEC rather than the centre. Standards Verifiers and Quality Nominees can also have access to your course, so they can see things such as plans, updates and assignments rather than having to ask for them.



Centralised record storage helps reduce errors and improves efficiency

I can send the students' work automatically for internal verification through myBTEC. This allows me to keep track of progress, and therefore provides an audit trail. Student progress is automated and taken directly from the grades that have been awarded which reduces the likelihood of errors. The process is visible to all parties involved in the course, which makes it more transparent and therefore eliminates the need to juggle pieces of paper. I only have a small team so the benefits to a bigger team would be even greater.

The record sheets, assignments and other documentation are all easily downloadable in bulk and come in PDF form, so are easy to sort and print if necessary. As a Subject Lead, having a central record that is accessible to everyone has always been a problem. Adopting myBTEC has meant that we know where to go to find everything we need to deliver the qualification.

The outcome - myBTEC has helped increase efficiency and save time

Since I have been using myBTEC, the amount of course related paperwork has reduced and I no longer have to make sure that I have filled in everything correctly as the system will not let you do otherwise. I have been involved with BTECs for a while, and used the previous 'manual' system, and the time saved by using myBTEC is significant. The key admin areas we have saved time on are internal verification, producing assignments and monitoring results.

Adopting myBTEC has made a huge difference to our department. Over the last year alone, we have saved hours of admin time. If the course is duplicated in following years then even more hours are saved.