

Functional Skills English | Level 1 Web Form Templated/Structured Writing Frame

Information

You have new neighbours and they are causing the following problems:

- constant noise
- rubbish everywhere
- parties at night.

Last week you tried to talk to them about the problems, but they would not listen.

You decide to complain to the council.

Writing Task

Write a complaint about your neighbours on the council web form.

In your complaint, you should:

- describe the problems with your new neighbours
- explain the effects of these problems on your life.

You should aim to write about 150 to 200 words.

(15 marks)

Response

Your name

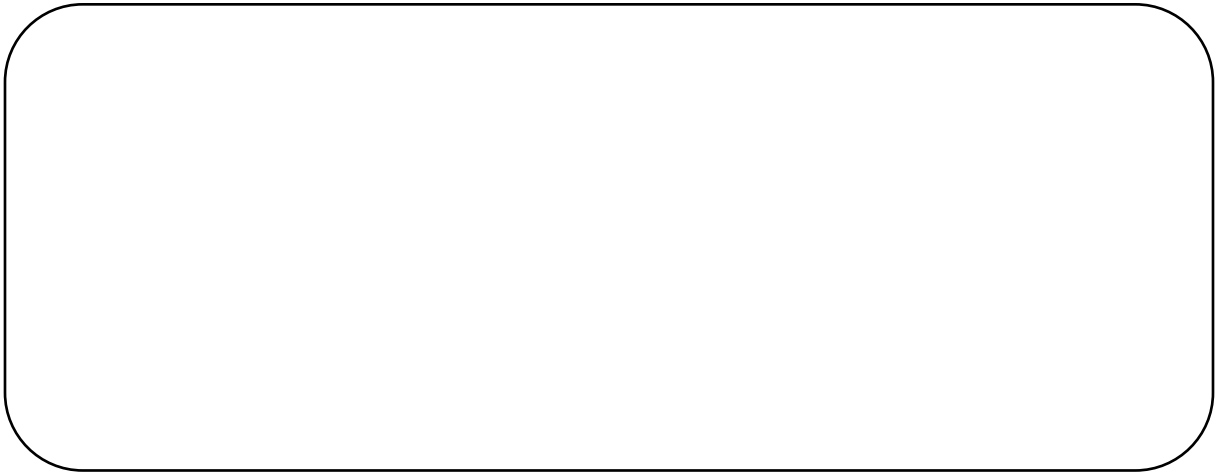
Your email address

Introductory Paragraph

Describe the problem with your new neighbours

- Noise
- Rubbish
- Parties

Explain the effects of these issues on your life



Conclusion

